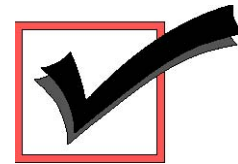


BALLOT ACCESS CHECKLIST FOR 2018 SPECIAL ELECTION FOR COUNTY TREASURER CANDIDATES



Each of the following forms must be completed and filed on time by a candidate for the County Treasurer office in order for the candidate's name to be placed on the ballot for the February 20, 2018 Spring Primary and the April 3, 2018 Spring Election.

The filing officer for partisan county candidates is the county clerk. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

Complete and submit a Campaign Registration Statement (Form ETHCF-1) to the filing officer no later than **5:00 p.m. on Tuesday, Jan 2, 2018.**

- *New candidates* should file a campaign registration statement as soon as intent to seek elective office is known and before funds are collected or spent. Wis. Stat. §§ 11.05(2g), 11.10(1).
- *Continuing candidates* should file an amended campaign registration statement indicating the office sought and the new primary and election dates.
- **All** candidates should file a campaign registration statement or amended statement **before** circulating nomination papers. A current form must be filed with the filing officer by Jan 2, 2018, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than Jan 2, 2018. Wis. Stat. §§ 8.15(4)(b), 8.30(2), ch. GAB § 6.04, Wis. Adm. Code.

Circulate and obtain sufficient Nomination Paper Signatures on form EL-168, and submit them to the filing officer no later than **5:00 p.m. on Tuesday, Jan 2, 2018.** Nomination papers may not be circulated before Nov 21, 2017. Wis. Stat. § 8.15(1), ch. GAB § 6.04(2), Wis. Adm. Code.

The number of signatures required is as follows:

In counties with populations over 100,000

500 - 1,000

Complete and submit a Declaration of Candidacy (Form EL-162) to the filing officer no later than **5:00 p.m. on Tuesday, Jan 2, 2018.** This form must be filed by Jan 2, 2018 or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than Jan 2, 2018. Wis. Stat. §§ 8.15(4)(b), 8.21, 8.30(4), ch. GAB § 6.04, Wis. Adm. Code.

IMPORTANT NOTE REGARDING STATEMENTS OF ECONOMIC INTERESTS:

A county may enact an ordinance establishing a code of ethics for public officials that may require a candidate for county office to file a **Statement of Economic Interests (SEI)**. The ordinance may also provide that failure to timely file and SEI will prevent the candidate's name from being placed on the ballot. Wis. Stat. §§ 19.59(1m),(3)(b). Please contact the filing officer to learn if this requirement applies to you.