

*County of La Crosse, Wisconsin*

Solid Waste Department

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*Sale of Truck Scale*

*La Crosse County Purchasing  
Bryan Jostad, Purchasing Manager  
[bjostad@lacrossecounty.org](mailto:bjostad@lacrossecounty.org)  
608-785-5879*

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## Section 1 General Information, Schedule of Events, Bid Submission

### Overview

La Crosse County Solid Waste Department seeking a buyer to purchase and remove the truck scale located next to the administrative office building at:

3200 Berlin Drive  
La Crosse, WI

### 1.1 Schedule of Events

The following is a list of the important dates for activities related to the sale process.

Activity	Time	Date
Sale document released		12/20/17
Inspection of Truck Scale	By appointment	
Bid submission due	1:30 pm	1/25/18
Public Works and Infrastructure Committee		2/5/18

### 1.2 Inspection of Truck Scale

Truck Scale can be inspected by appointment by contacting:

Heath Riniker

[Hriniker@lacrossecounty.org](mailto:Hriniker@lacrossecounty.org)

608-785-9572

### 1.3 Questions

Questions regarding the sales process shall be directed to:

Bryan Jostad, Purchasing Manager

[bjostad@lacrossecounty.org](mailto:bjostad@lacrossecounty.org)

608-785-5879

### 1.4 Submission of Bids

All bids shall be submitted in complete original form. No faxed or emailed bids will be accepted. Bids shall be sealed and marked "**Truck Scale**". **Vendors shall submit Three (3) copies of their bid in paper form.**

**Sealed Bids shall be delivered no later than 1:30 pm, January 25, 2018 to:**

Heath Riniker  
Solid Waste Department  
3200 Berlin Drive  
La Crosse, WI 54601

**Bids received after the above date and time will be returned unopened.**

## **1.6 Opening of Bids**

The bids will be publicly opened at 1:35 pm, January 25, 2018 in the following location:

Solid Waste Department  
3200 Berlin Drive  
La Crosse, WI

At that time, the names of bidders who provided submittals will be announced. Announcement of the names of the bidders who provided submittals is not a guarantee that the bids otherwise comply bid requirements.

## **1.7 Ownership of bids**

All bids submitted on time become the property of the County upon submission, and the bids will not be returned to the bidders. By submitting a bid, the bidder agrees that the County may copy the bid for purposes of facilitating the evaluation.

## **1.8 Other Information**

Bidders may submit any other information that is not described in this bid that would be beneficial to the County. If in the bidder's opinion the County has overlooked anything material or relevant, such item(s) may be brought to the County's attention and be included in the bid.

## **1.9 Public Records Law**

All bids are subject to the Wisconsin Public Records Law.

## **Section 2 – Scale Bid Information**

### **2.1 Scale specifications are**

- A. Mettler –Toledo 756OSD (steel deck)  
Serial Number: 1150484- 1EJ (70 feet by 11 feet)
- B. Installed June of 2007
- C. Preventive Maintenance has been done every 3 months since installation
- D. Has a Mettler – Toledo IND310 Indicator, S / N 0029134-6DH
- E. Rice Lake Laser Light Remote Display

**2.2** Before beginning the removal of the scale, the successful Bidder must show proof of liability insurance that will compensate La Crosse County for any damages sustained that are outside of reasonable wear and tear associated with equipment disconnection, disassembly, and removal.

**2.3** The successful Bidder must also sign an indemnification agreement that will hold La Crosse County harmless for any injury or damages sustained by the Bidders or their employees during the removal of the scale.

**2.4** Successful Bidder must provide a turn-key removal of the scale. La Crosse County will not supply any labor to assist the Bidder in removing the scale. La Crosse County will have someone onsite to oversee the removal.

**2.5** **The successful bidder must remove the scale between the hours of 7:30 am and 3:30 pm, Monday thru Friday. First date to begin removing scale is February 8, 2018. The scale shall be completely removed by April 15, 2018.**

**The La Crosse County Public Works and Infrastructure Committee will approve the successful bidder at their regularly scheduled monthly meeting on February 5, 2018.**

**In Section 3 – Bidder Schedule, Bidders shall provide an estimated date(s) for scale removal.**

**The successful bidder shall work with the County to determine a mutually agreeable date(s) for removal.**

- 2.6 Bidders shall complete Section 3 Bidder Schedule and submit by the required time and date.**
  
- 2.7 The successful bidder must provide a bank or credit union check or arrange for a wire transfer of funds for the full bid amount within 14 days of the La Crosse County accepting the bid and must be received a minimum of 2 days before scale removal begins.**
  
- 2.8 Successful Bidder shall also provide proof of liability insurance and sign an indemnification agreement 2 days prior to scale removal**

**Section 3 Bidder Schedule**

**Bid amount for Truck Scale** \_\_\_\_\_

**Estimated date(s) of proposed removal** \_\_\_\_\_

\_\_\_\_\_

**Name of company submitting bid** \_\_\_\_\_

**Street address of company** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contact name** \_\_\_\_\_

**Contact phone number** \_\_\_\_\_

**Contact email address** \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Bidder will provide proof of insurance as indicated in Section 2.2**

**Bidder agrees to sign an indemnification statement as indicated in Section 2.3**

**Bidder must provide a bank or credit union check or arrange for a wire transfer of funds for the full bid amount within 14 days of the La Crosse County accepting the bid and before scale removal begins. Failure to do so will result in La Crosse County awarding the bid to the next qualified bidder.**

## **Section 4 Terms and Conditions**

**4.1** The County reserves the right to accept or reject any or all bids or portions thereof without stated cause.

**4.2.** The County reserves the right to re-issue bids.

**4.3** Clarification of proposals: The County reserves the right to obtain clarification of any point in a proposer's bid or obtain additional information.

**4.4** The County reserves the right to waive any formalities, defects, or irregularities in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the County.

**4.5** The County reserves the right to disqualify any bid, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the bidder.

**End of Bid Document**